



Address all correspondence to the Municipal Manager

Dipaleseng Municipality

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REQUEST FOR QUOTATION

Date: 28 MAY 2018

SUPPLY AND DELIVERY OF OFFICE FURNITURE

Quotations are hereby invited from the accredited services providers for **SUPPLY AND DELIVERY OF OFFICE FURNITURE** For Dipaleseng Local Municipality.

The 80\20 preference point system will be used when evaluating the quotation, which is in terms of PPPFA and the SCM policy of the municipality.

The specifications is as Follows;

QTY.	DESCRIPTION
1	6 Bay movable filling system unit
2	Mobile Desks (sorting the Documents & working through the files)
2	Highback Chairs (sorting the Documents & working through the files)
2	Pigeonhole cupboard 16 holes square
2	v/l Mobile pedestal 3d lock
300	Folder files
250	File Hangers

Service providers must be registered with the Central Supplier Database www.csd.gov.za for their quotations to be considered.

NB

- **BBE CERTIFICATE & DECLARATION OF INTEREST SHOULD ACCOMPANY THE QUOTATION.**
- **1ST PREFERENCE WILL GIVEN TO LOCAL SUPPLIERS (BALFOUR, DIPALESENG).**

Duly completed RFQ's must be sealed in an envelope clearly marked: **MUNICIPAL MANAGER, DIPALESENG LOCAL MUNICIPALITY "SUPPLY AND DELIVERY OF OFFICE FURNITURE"** – **CLOSING DATE: 04 June 2018** must be placed in the **Tender box** at **Dipaleseng Local Municipality's Offices**, Cnr Johnny Mokoena Drive & Themba Shoji Street in Balfour, not later than 12H00 on **04 June 2018, Monday**.

Late submission will not be accepted and Dipaleseng local municipality does not bind itself to accept the lowest or any submitted quotation. Dipaleseng local municipality reserves the right to accept a quotation as a whole or in part.

Enquiries: Ms. Nonhlanhla Moqja 0712829446 / Mr Snyman 0825225524

Ms TC MAMETJA
ACTING MUNICIPAL MANAGER