

DIPALESENG MUNICIPALITY



INTERNAL/EXTERNAL ADVERTISEMENT

Department: Planning and Development

Position: Local Economic Development (LED) Officer

Salary: R187 721.00 — R195 732.00 — R204 476.00 — R214 056.00

Level: 6

Minimum Requirements: Grade 12/Matric Certificate. Local Economic Development Certificate/National Diploma in Development Studies/ Small Business Development. 2 years Relevant Experience in local economic development. Local government experience is an added advantage. Valid Driver's Licence (Code 08).

Skills and Knowledge: Computer Literacy. Good Communication skills. Planning, organizing and prioritizing skills. **Responsibilities:** Provide support to SMMEs and cooperatives. Promote Private Public Partnership (PPP). Seek business opportunities, funding and start-up finance for local SMMEs and economic empowerment formations. Assist in assessing the overall progress of strategy, programmes and projects by setting measures, targets and monitoring achievements. Assist in preparation and compilation of business plans. Set up developmental programmes for previously disadvantaged individuals. Facilitate and monitor the implementation of LED, agriculture, tourism and rural development projects. Ensuring that National, Provincial and District programmes are accomplished in our Municipality. Maintain linkage with other departments dealing with agriculture and rural development Research on projects. Provide assistance on for LED projects.

Dipaleseng Local Municipality is committed to the achievement and maintenance of diversity and employment equity, especially in terms of race, gender and disability. Applicants from these designated groups are encouraged to apply.

*Forward your application with a covering letter stating clearly the position applied for together with detailed CV and certified copies of qualification for the attention of Director Corporate Services, Private Bag X1005 Balfour 2410 or hand deliver applications at Dipaleseng Local Municipality Offices at Corner Themba Shozi and Johnny Mokoena Street, Balfour 2410 in application box at Reception, on or before **13 September 2018. NB***. No faxed or e-mailed applications will be considered. Administrative enquiries should be forwarded to Human Resources, **Thulani Mahlangu at 071 296 2092.***