



Address all correspondence to the Municipal Manager

## Dipaleseng Municipality

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Balfour, 2410  
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### REQUEST FOR QUOTATION

Date: 11 NOVEMBER 2019

Ref: RFQ 23

### SUPPLY AND DELIVERY OF STATIONERY.

Quotations are hereby invited from the accredited services providers for **SUPPLY AND DELIVERY OF STATIONERY** for Dipaleseng Local Municipality.

The 80\20 preference point system will be used when evaluating the quotation, which is in terms of PPPFA and the SCM policy of the municipality.

The specifications is as Follows;

QTY	Description
20.	Epson Ribbon ERC-38 B Cartridge.
50.	Speed Point Till Roll.
5.	10 per pack Till Roll white (76 x76)
1.	Cashier Stamp For Greylingstad.
100.	Arch lever files.

Service providers must be registered with the Central Supplier Database [www.csd.gov.za](http://www.csd.gov.za) for their quotations to be considered.


#### PRE-QUALIFICATION CRITERIA FOR PREFERENTIAL PROCUREMENT (PPPFA 05 of 2017)

- EME OR QSE WITHIN THE JURISDICTION OF DIPALESENG WILL BE GIVEN FIRST PREFERENCE.
- BBB-EE CERTIFICATE & DECLARATION OF INTEREST SHOULD ACCOMPANY THE QUOTATION.

Duly completed RFQ's must be sealed in an envelope clearly marked: **MUNICIPAL MANAGER, DIPALESENG LOCAL MUNICIPALITY" SUPPLY AND DELIVERY OF STATIONERY " – CLOSING DATE: 18 NOVEMBER 2019** must be placed in the **Tender box at Dipaleseng Local Municipality's Offices**, Cnr Johnny Mokoena Drive & Themba Shoji Street in Balfour, not later than 12H00 on **18 NOVEMBER 2019**.

Late submission will not be accepted and Dipaleseng local municipality does not bind itself to accept the lowest or any submitted quotation. Dipaleseng local municipality reserves the right to accept a quotation as a whole or in part. Enquiries:

Ms Dikeledi Mashiane 0712829446.

  
Mr C MYEZA  
ACTING MUNICIPAL MANAGER