



Address all correspondence to the Municipal Manager

Dipaleseng Municipality

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Balfour, 2410
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REQUEST FOR QUOTATION

Date: 08 April 2019

SUPPLY AND DELIVERY OF DOOR NAME TAGS AND BUSINESS CARDS

Quotations are hereby invited from the accredited services providers for the Supply and Delivery of Door Name Tags and Business Cards.

The 80\20 preference point system will be used when evaluating the quotation, which is in terms of PPPFA and the SCM policy of the municipality.

The specifications are as follows:

QUANTITY	ITEM DESCRIPTION
90	DOOR NAME TAGS
12 X 30 EACH	BUSINESS CARDS FOR COUNCILORS
6 X 25 EACH	BUSINESS CARDS FOR THE MUNICIPAL MANAGER AND DIRECTORS

Service providers must be registered with the Central Supplier Database www.csd.gov.za for their quotations to be considered.

PRE-QUALIFICATION FOR PREFERENTIAL PROCUREMENT (PPPFA 05 OF 2017)

- EME OR QSE WITHIN THE JURISDICTION OF DIPALESENG WILL BE GIVEN FIRST PREFERENCE.
- BBB-EE CERTIFIED 7 DECLARATION OF INTEREST SHOULD ACCOMPANY THE QUOTATION

Duly completed RFQ's must be sealed in an envelope clearly marked: **MUNICIPAL MANAGER, DIPALESENG LOCAL MUNICIPALITY "SUPPLY AND DELIVERY OF DOOR NAME TAGS AND BUSINESS CARDS"** must be placed in the tender box at Dipaleseng Local Municipality's offices, Cnr Johnny Mokoena Drive & Themba Shoji Street in Balfour, not later than 12H00 on **15 April 2019**.

Late submission will not be accepted and Dipaleseng local municipality does not bind itself to accept the lowest or any submitted quotation. Dipaleseng local municipality reserves the right to accept a quotation as a whole or in part.

Enquiries: Ms. Dikeledi Mashiane: 071 282 9446

Mr IP MUTSHINYALI

Door Name Tags Sample



Business Cards Sample

