



Address all correspondence to the Municipal Manager

## Dipaleseng Municipality

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### NOTICE TO ALL MUNICIPAL STAFF MEMBERS

06 June 2022

Dear Valued Staff Member

#### APPEAL TO UPHOLD PROVISION 10 OF THE CODE OF CONDUCT FOR MUNICIPAL STAFF MEMBERS AMONGST OTHERS: URGENT REQUEST TO SETTLE YOUR MUNICIPAL ACCOUNTS IN ARREARS

1. The above matter bears reference.
2. Pursuant to your assumption of duty as a Dipaleseng Local Municipal staff member upon your appointment, please be advised that you automatically became subject custodian of all applicable laws and policies applicable to local government including but not limited to the Local Government: Municipal Systems Act of 2000 (Act 32 of 2000).
3. Further to the above, please be advised of Provision 10 of Schedule 2 of the Code of Conduct for Municipal Staff Members of the aforementioned Act which demands that:

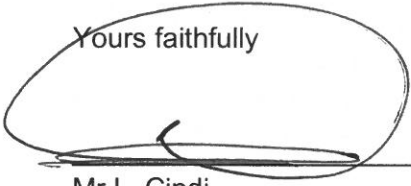
*"A staff member of a municipality may not be in arrears to the municipality for rates and services charges for a period longer than 3 months, and a municipality may deduct any outstanding amounts from a staff member's salary after this period".*

4. In the context of Dipaleseng Municipality, we have witnessed a flattering revenue collection rate far below the expected norm which continues to erode the financial coffers and place undue pressure on our finances to perform constitutional mandatory functions as a municipality.
5. We therefore wish to appeal to you that as custodian and respected staff members of the institution, to uphold the above Provision of the Act amongst others. In this regard, we advise that for those whose municipal accounts are in arrears to urgently make the

necessary payment arrangements with the Department of Budget and Treasury within one week upon receipt of this notice.

6. Failure to heed the above request, the municipality shall be left with no option but to invoke the full provisions of the Act in its entirety without any further courtesy reminder.
7. Your utmost cooperation in the above regard is hereby requested.

Yours faithfully

A handwritten signature in black ink, appearing to be "L. Cindi", is written over a horizontal line. The signature is enclosed within a hand-drawn oval.

Mr L. Cindi  
Acting Municipal Manager

06/06/2022  
(Date)